

Professional Statement and Résumé Requirements

You must submit a Professional Statement and a Résumé as a part of your application to the Graduate School.

1. Professional Statement/Goal Statement

This narrative is a very important part of your portfolio. The quality of the Professional Statement is often crucial in admissions decisions, since it may provide the Admissions Committee the only first-hand example of your writing skills and your ability to express your ideas in a clear, logical and coherent manner.

Please address EACH of the following in your professional statement:

- a. Explain why you have chosen the Nursing Leadership Program and discuss how your work experiences (paid and voluntary) will fit with this program.
- b. Define your professional goals and how this program will contribute to your achieving them.
- c. Discuss your academic and leadership strengths.
- d. Discuss your academic and leadership areas in need of improvement.
- e. Identify a contemporary problem in Nursing Leadership and discuss, specifically but briefly, a potential solution to the problem.

Consider this your opportunity to communicate with the Admissions Committee members about your professional background and reasons for pursuing a Nursing Leadership degree at this point in your career.

The professional statement should be three to four typed, double-spaced pages and should focus in detail on all the elements noted above. Use headings in the statement for each of the elements noted above.

2. Résumé

Along with standard résumé information (i.e., work and education experience, professional accomplishments, etc.), include the following in your résumé:

- a. RN License Certificate Number (including state of licensure)
- b. Have you ever had disciplinary action regarding your nursing license? If so, please explain.